Benefit Risk Assessment Emergency 2018

**Name Date of Document** Month 20 Y Y

**Refer Education and Care Services National Regulations section 97 (2).**

Risk assessments must be completed in consideration of situations that are identified as a potential emergency in relation to the family day care premises or immediately surrounding environment. Risk assessments must be reviewed annually, or whenever a significant factor in the assessment has changed. Documented risk assessments must be easily accessible for reference and review. Parents and children should be encouraged to participate in reviewing risk assessments and management strategies.

*Reviewed Oct 2017*

*Page 1 of 3*  ***(Attach additional pages as needed)***

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| Premises Address – Date of prior BRA M M Y Y |
| **Identify types of emergency that may occur at/around the premises (eg fire, flood, lockdown, medical)**  **For each type of emergency, describe any specific strategies used to ensure children’s safety.** |
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Office Use Only:

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Date Returned to educator pig.hole Name

Date Saved to common Name

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| **Risk Assessment** | |
| *Potential hazards during an evacuation or lockdown: consider risks from human, environmental; and other sources.* | *Mitigation strategies* |
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| **Items required for an evacuation: Mobile Phone & Parent Contact List First Aid Kit.**  Please note any other specific item that may be required in an emergency: | |
| Children’s perspectives on emergency evacuation: | |
| Parent input:  ***(Encourage parents to sign and date the back of this form in acknowledgment of informed consent.)***  *Page 2 of 3* ***(Attach additional pages as needed)***  *Reviewed Oct 2017* | |
| Are any warning, alert or awareness strategies in place? | |
| Are you able to safely evacuate and contain children of any age during an emergency? | |
| Are strategies in place to cope with a separated parent or other non-authorised person arriving to collect a child in breach of a custody order, or other family circumstance? | |
| Will you be able to manage the anticipated hazards? Yes No Unsure  Will you be able to effectively supervise your children at all times? Yes No Unsure  Are items required for an evacuation easily and quickly accessible? Yes No Unsure  Do you have an identified meeting area in event of an evacuation? Yes No  Do you have an identified internal place in event of a lockdown? Yes No  Do you know how to contact the relevant emergency services? Yes No Unsure  You are aware that you need to practice a variety of emergency situations (sign) | |
| **Educator declaration:** I acknowledge that my first priority in the event of an emergency is the safety and wellbeing of children in care; and that this may mean evacuating children and leaving the premises unattended. I acknowledge that if emergency services are called out, I will not re-enter the premises until advised safe to do so.  *Signature*  *Date / / 20* | |

*Sighted by practice mentor:*

*Name: Signature: Date:*

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| *Office Use Only:*  *Date of Review Declarations & Initial:* |  |  |

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